



# PARA-PHRASES



Volume 3–Fall Issue  
September 2016

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## Message From The President

Its fall ya'll and that means it's mum season! Our board at large chairpersons collected 119 orders for the GLPA fall fundraiser. This is a big money maker for our association to help manage our budget. It also maintains our philanthropy fund in case of disasters. Last month, our fellow paralegals in Louisiana dealt with a flooding disaster where many were displaced from their homes. The GLPA sent \$150 in gift cards to the Baton Rouge Paralegal Association to help their members. I encourage everyone that is on Facebook to 'like' our page to keep up with our current events and see photographs of meetings and luncheons. Speaking of luncheons, the anniversary luncheon was amazing in July. The turnout from our membership was terrific and the door prizes were outstanding! Everyone

left with a “Kentucky” themed prize thanks to the hard work of our special events chair and committee.

The GLPA is vibrant with 100 members! What a great milestone to hit. I hope we continue to grow with more paralegals graduating from our area schools, Sullivan and ECU. Our student relations chair organized a panel to speak at ECU in June that was very well received. Have you noticed all of the jobs available in our community? It appears to me that the GLPA job bank has received more notifications of available jobs than previous years. This shows that our paralegal profession is thriving!

Be sure to check out the GLPA website, [www.lexingtonparalegals.com](http://www.lexingtonparalegals.com) for more information about the PACE exam, CLE speaker



Rebekah Walton, 2016 GLPA President

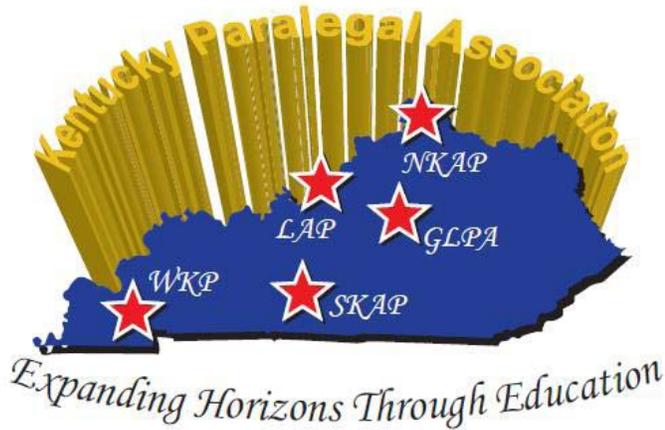
schedule, job openings, philanthropy projects, and much more. Please note that you may contact the GLPA membership at [glpalistserv@googlegroups.com](mailto:glpalistserv@googlegroups.com) if you have work-related questions. If you have any questions or concerns, you can always contact me at [rwalton@sturgillturner.com](mailto:rwalton@sturgillturner.com) or 859-255-8581.



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## KPA Annual Conference to be Held in Bowling Green



The 28th Annual Conference of the Kentucky Paralegal Association will be held at the Sloan Convention Center on November 3-4, with cle opportunities beginning as early as 4:15 p.m. on Thursday, Nov. 3, and continuing throughout the day on Friday, Nov. 4. For all of you paralegals who aspire to take the CKP exam and earn the CKP designation, there will be a CKP prep session on Saturday morning, with the CKP exam to follow

immediately thereafter.

The registration deadline to attend the conference is October 12. See registration form and informative flyer attached at the end of this newsletter.

Come join paralegals from across the state and get those required cle credit hours to maintain your credentials.

## July Luncheon Celebration Liz Boggs, Special Events Chair

The GLPA anniversary lunch on July 14th was well received with approximately 44 people in attendance. Our guest speaker, Margaret Romine, spoke on things to see and do in the great state of Kentucky.

The Kentucky Southern BBQ was fantastic, everyone won a door prize, and I certainly hope the winners have been out and about using those

prizes. I would love to hear about where you went and your experience.

Many thanks to Stephanie Dewhurst who helped with the planning of this event.

We appreciate members taking time to participate and hopefully a good time was had by all.

Special Events Chair Liz Boggs (right) and Margaret Romine, guest speaker from the Kentucky Department of Tourism (left).



## Tammy Meade Ensslin to Speak at September CLE

Tammy Meade Ensslin will be the speaker for the September 20, 2016 GLPA CLE. Ms. Ensslin will be speaking to the GLPA membership on the topic, "Expectations of Outside Counsel in Litigation Matters".

Ms. Ensslin earned her Juris Doctorate Degree from Northern Kentucky University, Salmon P. Chase College of Law. She is a seasoned advisor and trial attorney in Lexing-

ton, Kentucky, having tried many cases to verdict over the past 20 years.

Ms. Ensslin serves as General Counsel for Ephraim McDowell Health, Inc. which includes Ephraim McDowell Regional Medical Center, a non-profit, 222-bed licensed hospital, Ephraim McDowell Fort Logan Hospital, a 25-bed critical access hospital, and numerous

satellite facilities in Central Kentucky for urgent care, family medicine, and specialty clinics.

Ms. Ensslin was designated as a Kentucky Super Lawyer in employment law for 2016-2017.



Tammy Meade Ensslin, J.D.

## JULY LUNCHEON CELEBRATION—Were you there?



Special Events Chair Liz Boggs (right) and Special Events Committee Member Stephanie Dewhurst (left).





## Philanthropy Spotlight

### By: Michelle Ralston

Why give? Why volunteer? Do you find yourself saying “I’m too busy” or “I have too much to do” or “I don’t know what charity I’d want to donate to”? These seem like good answers at the time, because we are all busy and we all have too much on our plates. But have you really stopped and thought about the ramifications of your answer?

So, why give? Why should you volunteer? Because it’s good for you! Studies have shown that volunteering brings enjoyment and a good sense of self and improved self-esteem, more so than if a person did not volunteer. You feel better for having helped someone who has it worse than you. You feel

empowered. You feel like you have a purpose. Along with these good vibes, the studies also show that those people who volunteer report having better overall health than those people who did not volunteer.<sup>1</sup> There’s something very satisfying about helping those who are in desperate need. It brings clarity to what’s truly important.

Volunteering can also help you meet new people, make new friends, and strengthen existing relationships within your community. By reaching out and helping those in need, you can benefit yourself as well. HelpGuide.org says that volunteering “can help you reduce stress, combat depression, keep you mentally stimulated, and provide a

sense of purpose.”<sup>2</sup> Who doesn’t want that?! And you don’t need to go overboard—just a couple of hours a week, or less if that’s all you can do. Volunteering should be a fun time, not just another checkmark on your to-do list.

But if your schedule is just too overbooked to volunteer—donate money. This allows you to still impact your community, your state, your country, and the world! You will feel better about yourself and about the changes being made through your donations. Regardless of the amount, from \$1.00 to \$1,000, you WILL be making an impact. You WILL be helping those who are hurting and in need. Finally, if you need another little “push” to donate, remember that your

donations may be tax deductible. You can find IRS-approved charities on the IRS website.

If you want to volunteer or donate but just aren’t sure where you want to focus your time, energy, and money there are websites that will help you. For example, on VolunteerMatch.com you can search for non-profits by what interests you or what you are most concerned about. So get out there and get to it!

<sup>1</sup>[http://www.sparkpeople.com/resource/wellness\\_articles.asp?id=1122](http://www.sparkpeople.com/resource/wellness_articles.asp?id=1122)

<sup>2</sup><http://www.helpguide.org/articles/work-career/volunteering-and-its-surprising-benefits.htm>

## “Mums” the Word

Thanks to all who participated in the fall “mums” fundraiser event. There was good participation with a total of 119 mums having been sold and fund raising profit for the GLPA of \$476.00.

Successful fundraiser!



## Judge Pamela B. Goodwine to Speak on Ethics

Judge Goodwine was born and raised in Youngstown, Ohio. She moved to Lexington in November of 1979 to begin her career as a court reporter. She began her undergraduate studies at the University of Kentucky in January of 1980. Despite many tragedies and obstacles, Goodwine graduated with honors from the University of Kentucky, Carol Martin Gatton College of Business in 1991. She graduated from the University of Kentucky College of Law in 1994. She was admitted to practice law in the Commonwealth of Kentucky in October 1994.

Judge Goodwine was employed by the law firm of Wyatt, Tarrant & Combs from 1994 until her appointment to the bench in August of 1999. Judge Goodwine became the first African American female to be appointed and subsequently elected to

the bench in Fayette County, Kentucky. Prior to her appointment to the bench, Judge Goodwine chaired the Kentucky Commission on Human Rights. She also served as a commissioner of that agency.

Judge Goodwine was named the Fayette County Bar Association's 2001 Outstanding Young Lawyer. She was inducted into the Carol Martin Gatton College of Business and Economics Alumni Hall of Fame in February 2000. Judge Goodwine became Chief Regional District Judge in December 2002. She was elected to the Fayette Circuit Court in November 2003 to complete an unexpired term. Judge Goodwine was elected to a full term in November 2006. She currently serves as Regional Vice-Chief for the 22nd Judicial Circuit. On September 21, 2012, Judge Goodwine received the Henry

V. Pennington Trial Judge of the Year Award from the Kentucky Justice Association.

Judge Goodwine is married to Mr. Lee A. Padgett, Jr. They have two children, six grandchildren and a nine year old German Shepherd named Kobe. In June, 2012, Judge Goodwine was certified as a Jazzercise fitness instructor. She enjoys teaching fitness classes, sports and interior design.



Fayette Circuit Court Judge Pamela B. Goodwine



I find hope in the darkest of days, and focus in the brightest. I do not judge the universe.

-Dalai Lama

## Member Spotlight – Stephanie DeWitt By: Heather Purnell

Stephanie has over a decade of experience as a paralegal. Her areas of concentration have been creditors' rights enforcement, consumer and creditor bankruptcies and collections. She has a love of numbers which is why she does bookkeeping for solo practitioners in her spare time.

Stephanie currently works for DelCotto Law Group. Prior to working for DelCotto Law Group she worked for McBrayer, McGinnis, Leslie and Kirkland and solo practitioner Pete Perlman.

Before moving to Kentucky, Stephanie was raised and lived in New York. She attended

Marist College where she received her paralegal certification. She also became a Certified Kentucky Paralegal in 2011.

In her free time she likes to go boating with her husband and son at Cave Run Lake.



Stephanie DeWitt, paralegal with DelCotto Law Group

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## Why Should You Be a Certified Paralegal?

By: Heather Purnell, RP®, Certification Ambassador

No matter what state you are in, the issue of certification is a discussion topic. Some paralegals want to know what the value is for them, especially if they have a paralegal degree, certificate or a lot of experience. The American Bar Association defines certification as “a process by which a non-governmental agency or association grants recognition to an individual who has met certain predetermined qualification specified by that agency

or association.”

Certification is something you voluntarily choose to do. There are many fields out there that have a certification of some sort. Once you obtain your certification, you have something that sets you apart from other paralegals.

Self-regulation is something that certification helps with

for paralegals. Some states have voluntary certification of programs (Florida and North Carolina). Once you have your certification, there is an educational requirement each year, including ethics.

The GLPA currently offers a scholarship to take the Paralegal Advanced Competency Exam (PACE) to become a PACE Registered Paralegal or RP®. This is a national exam

which gives it a lot of credibility. In the state of Kentucky there are currently approximately 21 Registered Paralegals.

Heather Purnell, RP®, CKP



## GLPA Sponsoring Half Day CLE

Is time running out for you to get your CLE hours?

The GLPA is sponsoring a 1/2 day CLE on Friday, October 13, beginning at 10:45 a.m. The CLE program will be held in the Multipurpose Room of the Robert F. Stephens Courthouse (Fayette Circuit Courthouse) and will

include 4 CLE credit hours, including 1 ethics credit. (KBA approval pending)

The registration deadline to attend the half day CLE is October 6. You still have time. Get your registration in now. See registration form/information flyer attached at the end of this newsletter.

CLE speakers will include Helen Bongard (Ethics), Erin Sammons (“Navigating Complicated FMLA Issues”), Linda McCubbin Hopgood (“Hot Topics in Mediation”), and Curtis Graham (“Handling Law Enforcement Liability Claims”).



*Absent scandal, a federal judge can serve for decades on the bench, underscoring the importance of appointing judges who have a proper understanding of their constitutional role.*  
Paul Weyrich

## SAVE THE DATE FOR DECEMBER AWARDS LUNCH Liz Boggs, Special Events Chair

The GLPA December awards lunch will be on Thursday, December 8, 2016, 12:00 noon at the Hilary J. Boone Center at the University of Kentucky, 500 Rose Street.

Please mark your calendars so you can join us for the last “special event” of the year.



Hilary J. Boone Center at the University of Kentucky

## NFPA News to Use...

By Tammy Smith, NFPA Primary, and Glenna Fugazzi, NFPA Secondary

Your NFPA Representatives are preparing for the NFPA Annual Conference to be held in Burlington, Vermont, beginning Thursday, October 20, 2016 through Sunday, October 23, 2016. An email will be sent to the GLPA membership within the next several weeks with Agenda Topics and the ballot for NFPA officers. We will ask that you give us your opinions on these issues so we may represent the GLPA in the best possible

manner.

Please mark your calendar for the 2017 Region 3 Spring Meeting! Dates and details are still being planned, however, we expect to have a half-day CLE during this time that is open to all GLPA members and paralegals across the Commonwealth. Our guests from Region 3 will also be attending, so let's all show them our good ol' Kentucky hospitality. Watch your email for more details on this event!



## GLPA MEMBERSHIP HITS MILESTONE

By: Brian Devinney, Vice President

In August the GLPA approved its 100th membership application for the 2016 year. Since then, our membership numbers have only continued to grow. When we stop accepting membership applications for 2016 at the end of September, we anticipate that we will reflect an increase of nearly 30% over 2015 membership totals.

As we approach our own elections just a couple of months away, it is important that the board has guidance from our members so that we may outline a course of action. Your input will be shared with both the current board and next year's newly elected board members. There is no limit to your suggestions and they do not need to adhere to any overall theme or concept.

If desired, your comments can be presented to the board anonymously. Please indicate so in your email. All suggestions can be sent to me at [vicepres@lexingtonparalegals.com](mailto:vicepres@lexingtonparalegals.com). I look forward to hearing from you.

*“What goals and challenges would you like the GLPA to take on in the next year...?”*

As the backbone of our organization, we on the board rely on your feedback and input to help guide our decision making process. We always want to hear from you – the good, the bad, and the “you will never believe what just happened.” Your contribution of your time and talents to the GLPA is what makes us so amazing. What we need from you now is your direction.

So tell us – where have we improved over the past year and where have we fallen behind? What goals and challenges would you like the GLPA to take on in the next year in order to further our current momentum? Where are we placing too much attention, time, and/or focus and what areas are not receiving enough?



Brian Devinney, GLPA Vice President

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## Continuing Legal Education; everything you always wanted to know By Josie A. Estes, NFPA Region V Director

In 1986 the American Bar Association (ABA) resolved to support the concept of mandatory continuing legal education (MCLE) for all active lawyers. They further resolved to urge all states to adopt an MCLE program and assisted in developing guidelines to aid the states in creating their own programs

According to data retrieved from the American Law Institute, all but five states and the District of Columbia have some sort of MCLE requirement program in place. The reporting periods range from one to three years and the required amount of credits range from 10 to 15 MCLE's per year. It is interesting to note that the only state with a large discrepancy in the amount of MCLE credits required is Hawaii, with only 3 MCLE credit hours per year.

The five states without any form of MCLE requirements are: Connecticut, Maryland, Massachusetts, Michigan and South Dakota.

A credentialed paralegal is required to complete CLE requirements and report said CLE credit to maintain their credential. A non-credentialed paralegal, although not required to do so should attend CLE programs to further their own professional development.

What exactly qualifies for CLE? The course must be substantive in nature OR based on a skill a legal professional may require. For example, a software class on Microsoft Word, although helpful will not qualify for CLE. Change that class to legal specific software such as LexisNexis, Casemaker, etc. and now it will qualify for CLE credit. A class on proofreading a document is not substantive in nature, but a class on proofreading LEGAL documents with LEGAL terminology and phrases commonly used in said LEGAL documents will qualify. Remember the LEGAL in Continuing Legal Education and you can't go wrong.

There are many ways to obtain CLE. Thanks to the ever evolving advances in technology one no longer has to leave the comfort of their office or their home to attend online courses, webinars and even teleconferences. NFPA offers a wide array of quality, CLE webinars at member/non-member rates. They can be found on the NFPA Website (<http://www.paralegals.org/>) under events and selecting the events calendar. Be sure to be signed in when registering if you want the member discount. If you like the idea of networking with likeminded individuals you should check out your local paralegal association's calendar of events. They usually sponsor one, two

or several CLEs per year and are usually at a member discount also.

When a credentialed paralegal applies for their CLE credit it is important to include evidence of attendance. A receipt of payment for a class is not proof that you attended, it is merely proof of payment. The sponsor of the class usually presents a certificate of attendance upon request. If you attended in person that will be easy, they will more than likely provide the certificate at the end of the session. Webinars and teleconferences are a little trickier. They may give out codes throughout the webinar so that you can then submit the codes as proof that you were present for the entire session. At that time they will provide you with your certificate of attendance. If you are not sure when the certificate will be awarded, please ask. It is important if you want to receive the credit from your credentialing entity.

Another important piece of your request for credit is whether or not it was preapproved. If so, that is usually indicated on the e-mail, pamphlet, or flyer you received prior to signing up. It is beneficial to keep that as proof that it was preapproved. When you submit for credit you will want to submit that along with your proof of at-

tendance. If you attended something not preapproved, you will need to provide back-up information as to why it would qualify. If an outline or agenda was provided, please hold on to that to submit along with your proof of attendance. Another key piece of information is the speaker or speakers. A short biography will need to be provided. The person evaluating the course will need to determine that the speaker was in fact qualified to present the course. NFPA does not ask for all of this information to be difficult, rather to insure that it is adhering to a high standard of quality when approving the CLE.

If you volunteer for your local paralegal association and have a program to submit for approval please keep the above information in mind when submitting your request.

and remember to provide the length of the program, a breakdown (outline format works well) and the speakers biography. Simple as that.

Remember that if at any time you are not sure if something qualifies or how to go about requesting CLE please reach out to the NFPA Vice President, Director of Profession Development (VPDPD) or the CLE Coordinators for an-

*(Continued on page 12)*

(Continued from page 11)

swers and/or advise.

paring and presenting CLEs so it is a win/win.

Might there be a CLE topic you are interested in but haven't seen it advertised locally? Reach out to your local association and ask them if they could set one up. Do you have a suggestion for a speaker? By all means, refer them to your local association to do a program. The attorneys will earn MCLE credit with their local bar associations for pre-

[http://search.americanbar.org/search?q=ABA+Model+Rule+for+Continuing+Legal+Education+with+Comments&client=default\\_frontend&proxystylesheet=default\\_frontend&site=default\\_collection&output=xml\\_no\\_dtd&oe=UTF-8&ie=UTF-8&ud=1&getfields=gsaentity\\_aba\\_collection](http://search.americanbar.org/search?q=ABA+Model+Rule+for+Continuing+Legal+Education+with+Comments&client=default_frontend&proxystylesheet=default_frontend&site=default_collection&output=xml_no_dtd&oe=UTF-8&ie=UTF-8&ud=1&getfields=gsaentity_aba_collection)

<https://www.ali-cle.org/MCLE-Information>

## August CLE with Magistrate Judge Robert Weir

GLPA CLE on August 17. Magistrate Judge Robert Weir was the speaker, seen here (photo on right) with GLPA President Rebekah Walton.



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**GLPA TREASURER REPORT**

September 12, 2016

**CENTRAL BANK ACCOUNT**

Account Balance as of August 17,2016 \$15,769.44

## DEPOSITS

9/7/2016: Merchandise Sold (Mug) \$ 10.00

9/7/2016: Membership \$ 170.00**TOTAL DEPOSITS \$ 180.00**

## DISBURSEMENTS

KBA \$ 50.00 (Check #909)

**TOTAL DISBURSEMENTS (As OF 9/12/2016) -\$ 50.00****Central Bank balance as of September 12, 2016 - per bank (w/o CC) \$15,899.44**

July/August Credit Card Payment (paid 9/1/2016): \$ 553.72

## Credit Card Breakdown

Walgreens \$ 150.00

Starbucks \$ 10.00

McAlister's Deli (CLE) \$ 393.72

**TOTAL CREDIT CARD DISBURSEMENTS (AS OF 9/12/2016) -\$ 553.72****Total per Records: \$15,345.72****DUPREE FUND INFO**

Dupree Fund - (January 29,2016) \$11,185.51

Dupree Fund - (February 29,2016) \$11,282.96

Dupree Fund - (March 31, 2016) \$11,274.34

Dupree Fund - (April 29, 2016) \$11,264.06

Dupree Fund - (May 31, 2016) \$11,256.04

Dupree Fund - (June 30, 2016) \$11,482.11

Dupree Fund - (July 29,2016) \$11,493.01

Dupree Fund - (August 31, 2016) \$11,431.56

## GLPA 2016 Officers & Directors

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[Board@lexingtonparalegals.com](mailto:Board@lexingtonparalegals.com)



### Philanthropy:

**Michelle Ralston**

Stidham and Associates, P.S.C.  
401 Lewis Hargett Circle, Suite 250  
Lexington, KY 40503  
T: (859) 219-2255, Ext. 106  
Lexington, KY 40509  
[michelle@stidhamlaw.com](mailto:michelle@stidhamlaw.com) or  
[philanthropy@lexingtonparalegals.com](mailto:philanthropy@lexingtonparalegals.com)



### Special Events:

**Elizabeth (Liz) Boggs**

Sturgill Turner Barker & Moloney  
333 W. Vine Street, Suite 1500  
Lexington, Kentucky 40507  
T: (859) 255-8581  
Email: [lboggs@sturgillturner.com](mailto:lboggs@sturgillturner.com) or  
[specialevents@lexingtonparalegals.com](mailto:specialevents@lexingtonparalegals.com)



### Student Relations:

**Jennifer Warren**

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or [studentrelations@lexingtonparalegals.com](mailto:studentrelations@lexingtonparalegals.com)



### NFPA Primary Representative:

**Tammy Smith, CKP**

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### NFPA Secondary Representative:

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[gfugazzi@fowlerlaw.com](mailto:gfugazzi@fowlerlaw.com) and  
[nfpa2@lexingtonparalegals.com](mailto:nfpa2@lexingtonparalegals.com)



## Preparing for Trial—Be Sure You're Ready

If you have ever practiced before the U.S. District Court, you will know that shortly after the beginning of a case (I'm talking civil practice), you will get an order from the court setting a deadline for counsel to have a meeting, make initial disclosures and thereafter to file a joint planning report. Shortly after counsel has filed the joint planning report, the court will typically enter a scheduling order setting deadlines for the parties 1) to disclose any experts and their opinions, 2) to amend pleadings, 3) for completion of discovery, 4) to file dispositive motions, 5) to take expert depositions, 6) to file motions *in limine*, including *Daubert* motions, 7) setting pretrial conferences, 8) setting deadlines for pretrial filings, i.e. witness list, exhibit list, proposed agreed jury instructions, pretrial memorandum, and to premark exhibits, and 9) the court will set a trial date. Sound simple? It can be, but a lot depends on the complexity of a case. When filing the planning report, attorneys need to be realistic and advise the court how long they anticipate, looking at the case at hand, how long it will take to do discovery, locate experts, and get a case ready for trial.

When a scheduling order is entered by the court, the first thing you want to do is make sure you docket all the deadlines set by the court, including giving yourself and your attorney reminders before the deadline is set to occur, i.e. 60 days and 30 days are good reminders to have in

place for the scheduled trial as there are so many tasks that have to be completed timely.

In getting ready for trial, be sure you have a checklist handy so that nothing will be inadvertently overlooked. For a jury trial, be sure the following are included on your checklist:

- \* Subpoena witnesses, as necessary. Don't forget to include the witness fee and mileage check. Keep a list of witnesses you have subpoenaed, including their name, address, and a good contact number;
- \* Pretrial motions;
- \* Prepare for Voir Dire, i.e. prepare case description, obtain and review juror information sheets and prepare summary and seating chart. You may want to do some investigating of those persons listed on the juror list;
- \* If your attorney will be presenting his/her opening statement using a PowerPoint presentation, check with the court to see what type of equipment is available. Always visit the courtroom ahead of time. Know what equipment is available and get familiar with it.
- \* Exhibit Lists are usually due to be filed prior to the pretrial. Pre-label all your exhibits. Have a folder for each witness and know what exhibits will be intro-

duced through each witness. At trial, keep track of what exhibits were offered and whether they were admitted. Have witness folders for witnesses identified by the opposing side, as well as your own;

- \* Witness Lists go hand-in-hand with exhibit lists are also usually due to be filed prior to the pretrial. Your attorney will prepare questions for each witness, whether it be his/her own or one being called by the other side; be sure a copy of the questions is in the witness folder;
  - \* Closing arguments by each side;
- Things/tools/supplies to take with you to trial:
- \* Rule books;
  - \* Any research on topics you anticipate will need to be addressed;
  - \* Briefs to support your client's side/arguments;
  - \* Legal pads, pens & pen-

cils (include pens with different colors of ink), highlighters, stapler & staple pull, paper clips, extra exhibit labels, cash, aspirin/Tylenol, energy bars, etc.

- \* Computer equipment (be sure you are prepared and know how to hook it up/use it (you may want to visit the courtroom, talk with the clerk, BE PREPARED!);
- \* Extension cords;
- \* Projector;
- \* Easel;
- \* Overhead exhibits (again, know the equipment you will need to use, whether it be laptop, Elmo, etc.);
- \* Trial notebooks/folders. Which ones you use will depend on your attorney's preferences; and
- \* Be sure you're entire file is organized and you know where everything is and you can put your fingers on it without wasting time.

### SAPPHIRE SPONSOR



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**REPORTING, LLC**  
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GREATER LEXINGTON  
PARALEGAL ASSOCIATION



GLPA  
P.O. BOX 574  
LEXINGTON KY 40588

WE'RE ON THE WEB!

LEXINGTONPARALEGALS.COM

The Lexington Paralegal Association was established in 1980 to promote the paralegal profession in Lexington and surrounding communities. In 1994 its membership voted to change the Association's name to Greater Lexington Paralegal Association. The GLPA serves as a forum for paralegals to exchange ideas, opinions and concerns. Through the Association, we hope to increase the awareness of the public, judiciary and legal communities of the scope of paralegal responsibilities.

Membership is comprised of practicing paralegals and students enrolled in paralegal programs and paralegals not currently employed as paralegals. Sustaining membership includes law firms, colleges, universities, local business and individuals.



## Our Mission



Promote the paralegal profession.

Provide seminars for the continuing legal education of paralegals.

Act as a forum for the exchange of information.

Support and promote professional standards.

Communicate with the legal community and the general public.

Participate in local and national issues that affect the profession.

# "CLE OPPORTUNITIES BLAZING INTO FALL"

Greater Lexington Paralegal Association  
**Fall Half-Day CLE**  
October 13, 2016

## AGENDA

- 10:45 a.m.-11:00 a.m. Welcome & Opening Remarks**
- 11:00 a.m.-12:00 p.m. "Ethics—A Novel Idea"  
Helen Bongard**
- 12:00 p.m.-12:15 p.m. Buffet Line**
- 12:15 p.m.-1:15 p.m. "Navigating Complicated  
FMLA Issues: A Look at  
Current Case Law"  
Erin Sammons**
- 1:15 p.m.-1:30 p.m. Break**
- 1:30 p.m.-2:30 p.m. "Hot Topics in Mediation"  
Linda McCubbin Hopgood**
- 2:30 p.m.-2:40 p.m. Break**
- 2:40 p.m.-3:40 p.m. "Handling Law Enforcement  
Liability Claims"  
Curtis Graham**



**Register for 4.0 hours of CLE**

**Registration Fee: \$50**

(lunch provided)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Company/Law Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

**Please return a copy of this registration form with your check, payable to the GLPA, by October 6, 2016 by mailing or hand delivering same to:**

Debra L. Gibby, CLE Chair  
c/o Sturgill, Turner, Barker &  
Moloney, PLLC  
333 W. Vine Street, Suite 1500  
Lexington, KY 40507

Location:  
Robert F. Stephens Courthouse  
1<sup>st</sup> Floor - Multipurpose Room



*\*KBA approval pending for 4 CLE credits, including 1 Ethics credit*



## KENTUCKY PARALEGAL ASSOCIATION

### 28<sup>TH</sup> ANNUAL CONFERENCE

November 3-4, 2016  
Sloan Convention Center  
Bowling Green, Kentucky

#### CONFERENCE AGENDA

##### THURSDAY, NOVEMBER 3

Early Registration	3:00 p.m. – 4:00 p.m.
Welcome & Opening Remarks	4:00 p.m. – 4:15 p.m.
CLE Session I (All Attendee Session)	4:15 p.m. – 5:10 p.m.
CLE Session II (All Attendee Session)	5:20 p.m. – 6:15 p.m.
Reception (food, games, door prizes)	6:15 p.m. – 9:00 p.m.

##### FRIDAY, NOVEMBER 4

Registration/Continental Breakfast	7:15 a.m. – 8:00 a.m.
Welcome & Opening Remarks	8:00 a.m. – 8:15 a.m.
CLE Session III (All Attendee Session)	8:15 a.m. – 9:15 a.m.
CLE Session IV (Breakout Session)	9:30 a.m. – 10:30 a.m.
CLE Session V (Breakout Session)	10:45 a.m. – 11:45 a.m.
Luncheon & Keynote Speaker	11:45 a.m. – 12:30 p.m.
KPA Membership Meeting	12:30 p.m. – 1:00 p.m.
CLE Session VI (Breakout Session)	1:15 p.m. – 2:15 p.m.
CLE Session VII (Breakout Session)	2:30 p.m. – 3:30 p.m.
CLE Session VIII (All Attendee Session)	3:45 p.m. – 4:45 p.m.
Closing Remarks & Door Prizes	4:45 p.m. – 5:00 p.m.

##### SATURDAY, NOVEMBER 5

Fall CKP Exam Prep Session	10:00 a.m. – 11:00 a.m.
Fall CKP Examination	12:00 p.m. – 2:00 p.m.

#### REGISTRATION

KPA Members	\$150.00
Non-KPA Members	\$175.00
KPA Board/Conference Committee	\$125.00
Paralegal Students	\$75.00

Mail Registration Form and  
Payment by October 12, 2016, to:  
2016 KPA Conference  
Sherry Ramsey, Chair  
English, Lucas, Priest & Owsley, LLP  
1101 College Street  
Bowling Green, KY 42101

For more information send email to:  
KPA2016Conference@gmail.com

#### FALL CKP EXAMINATION

\*Registration and fees for the Certified Kentucky Paralegal Exam are separate from Conference Registration. Information, including the application and eligibility guidelines, is available at [www.kypa.org/Certified-Ky-Paralegal](http://www.kypa.org/Certified-Ky-Paralegal).

#### HOTEL ACCOMMODATIONS

Group Rate of \$99.00 per night (plus tax and fees) is available for both Thursday and Friday nights if booked prior to October 12, 2016. PLEASE NOTE there is a limited number of KPA rooms available at this rate, after which the rate will be subject to the prevailing hotel rates and availability. You MUST book directly with the hotel at (270) 745-0088 or (800) 855-4714, or through the link – [KPA Book Now](#) – provided on the KPA Website. Be sure to identify yourself with the KPA Conference and mention block code KPR to receive the special rate **\*\*PLEASE BOOK EARLY\*\***

#### CONFERENCE PHILANTHROPY PROJECT

##### HOTEL, INC.

Hotel, Inc. is a faith-based non-profit area program that breaks the cycle of poverty and homelessness to build self-sufficient households. Staff and volunteers develop innovative programs to meet the physical, emotional, and spiritual needs of clients. Each of Hotel, Inc.'s eight programs have a team of regular volunteers dedicated to leading the homeless and impoverished to self-sufficiency. Services are funded by the financial support of businesses, churches, community groups, and individuals. The KPA is collecting monetary donations that may be made with your Registration, or there will be a basket at the registration table at the Conference.

#### CONFERENCE T-SHIRTS

Conference t-shirts are available by pre-order. Sizes: Small – XL are \$15.00 and sizes 1X – 3X are \$17.00. See Registration Form to place your order.

## THURSDAY CONTINUING LEGAL EDUCATION SESSIONS

CLE Session I  
4:15 p.m. – 5:10 p.m.

### **Walking the Tight Rope Between Title IX and the Attorney-Client Privilege (1 Ethics)**

Julie F. Shadoan, Esq. and Jennifer Brinkley, Esq.  
Western Kentucky University Paralegal Program

CLE Session II  
5:20 p.m. – 6:15 p.m.

### **The Ends and Outs of Probate (1 Non-Ethics)**

Lanna Martin Kilgore, Esq.  
Lanna Martin Kilgore, PLLC

## FRIDAY CONTINUING LEGAL EDUCATION SESSIONS

CLE Session III  
8:15 a.m. – 9:15 a.m.

### **The Unauthorized Practice of Law (1 Ethics)**

John D. Bertram, Esq.  
Bertram, Cox & Miller, LLP

CLE Session IV  
9:30 a.m. – 10:30 a.m.

### **It's My Land – Why Can't I...? (1 Non-Ethics)**

Frank Hampton Moore, Jr., Esq.  
Cole & Moore, PSC

### **The Modern Campfire: Discovering the Right Stories Using Advanced Legal Research Techniques (1 Non-Ethics)**

Suzanne Morris, JD, LexisNexis

CLE Session V  
10:45 a.m. – 11:45 a.m.

### **Civil Litigation (1 Non-Ethics)**

Christopher D. Minix, Esq.  
Law Office of Christopher D. Minix

### **Your Paralegal is a Force Multiplier (1 Non-Ethics)**

David B. Koon, Esq.  
Kerrick Bachert, PSC

CLE Session VI  
1:15 p.m. – 2:15 p.m.

### **Family Law (1 Non-Ethics)**

Judge David A. Lanphear  
Warren Circuit Court, Family Division

### **Environmental Issues in Real Estate Law (1 Non-Ethics)**

Sarah Payne-Jarboe, Esq.  
English, Lucas, Priest & Owsley, LLP

CLE Session VII  
2:30 p.m. – 3:30 p.m.

### **Do you Speak English? Do's & Don'ts of Serving Diverse Clientele (1 Non-Ethics)**

Leyda Becker, International Communities Liaison  
City of Bowling Green

### **Mediation (1 Non-Ethics)**

Robert A. Young, Esq.  
English, Lucas, Priest & Owsley, LLP

CLE Session VIII  
3:45 p.m. – 4:45 p.m.

### **Trucking Litigation (1 Non-Ethics)**

J. Kyle Roby, Esq.  
English, Lucas, Priest & Owsley, LLP

## CONFERENCE REGISTRATION

Mail Registration Form and Payment by Check or Money Order Payable to 2016 KPA CONFERENCE to:  
2016 KPA Conference, Sherry Ramsey, Chair, at English, Lucas, Priest & Owsley, LLP, 1101 College St., Bowling Green, KY 42101  
A \$35 fee will be assessed for returned checks - **Registration Deadline October 12, 2016**

Printed Name (First, MI, Last): [Click here to enter text.](#)

Certifications: CKP  RP  CLA  CP  Other  [Click here to enter text.](#)

Email for Registration Confirmation/CLE Certificates (upon request): [Click here to enter text.](#)

Firm/Organization: [Click here to enter text.](#)

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Phone: [Click here to enter text.](#) Cell: [Click here to enter text.](#)

KPA Member \$150:  Non-KPA Member \$175:  KPA Board/Conference Committee Member \$125:

Paralegal Student \$75:  University: [Click here to enter text.](#) Graduation Date: [Click here to enter text.](#)

Luncheon/Please note any food allergies/dietary restrictions: [Click here to enter text.](#)

Choices/Select One Entry: Chicken Broccoli  Roasted Pork Loin  Grilled Vegetable Plate

(All entries served with house salad, vegetable, dessert, and drink.)

CLE Certificates: CKPs will be submitted directly to the KPACC. If you require Certificate of Attendance for your records, please send a request to: [KPA2016Conference@gmail.com](mailto:KPA2016Conference@gmail.com).

T-Shirt Order: \$15 Small  Medium  Large  X-Large  \$17 1X  2X  3X

Hotel, Inc. Donation: \$[Click here to enter text.](#) Total enclosed: \$[Click here to enter text.](#)

## CLE SESSION REGISTRATION

*CLE Session seating is limited and Breakout Sessions will be filled as registration forms are received.  
Please check all sessions you plan to attend but select only one for each Breakout Session.*

THURS CLE I	<input type="checkbox"/> Walking the Tight Rope between Title IX and the Attorney-Client Privilege (1 Ethics)
THURS CLE II	<input type="checkbox"/> The Ends and Outs of Probate (1 Non-Ethics)
FRIDAY CLE III	<input type="checkbox"/> The Unauthorized Practice of Law (1 Ethics)
FRIDAY CLE IV	<input type="checkbox"/> It's My Land - Why Can't I...? (1 Non-Ethics) <input type="checkbox"/> The Modern Campfire: Discovering the Right Stories Using Advanced Legal Research Techniques (1 Non-Ethics)
FRIDAY CLE V	<input type="checkbox"/> Civil Litigation (1 Non-Ethics) <input type="checkbox"/> Your Paralegal is a Force Multiplier (1 Non-Ethics)
FRIDAY CLE VI	<input type="checkbox"/> Family Law (1 Non-Ethics) <input type="checkbox"/> Environmental Issues in Real Estate Law (1 Non-Ethics))
FRIDAY CLE VII	<input type="checkbox"/> Do You Speak English? Do's and Don'ts of Serving Diverse Clientele (1 Non-Ethics) <input type="checkbox"/> Mediation (1 Non-Ethics)
FRIDAY CLE VIII	<input type="checkbox"/> Trucking Litigation (1 Non-Ethics)

*I hereby agree, as part of making this application, to indemnify and hold harmless and also to release and forever discharge any obligation, liability and-or responsibility of the Kentucky Paralegal Association ("KPA"), their officers, directors, members, agents, supporters and sponsors of or from any and all claims for injury or damages which may come about during, or as a result of my attendance, presence, and participation in any or all of the activities associated with the KPA's 28<sup>th</sup> Annual Conference.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**WRITTEN NOTICE OF CANCELLATION MUST BE RECEIVED BY October 28, 2016. NO REFUNDS WILL BE GIVEN AFTER THIS DATE.**